



Maryland Administrator Pathways

MAP Your Journey to a Career in Higher Education

September 2024 - June 2025

Visit go.umd.edu/mapprogram

Applications due April 30, 2024

Internship Overview

Are you a motivated undergraduate student with aspirations for a rewarding career in Higher Education?

The Office of the Provost at the University of Maryland is thrilled to introduce the Maryland Administrator Pathways (MAP) Program, an exciting internship opportunity designed to catapult you towards success in the dynamic world of higher education administration.

Imagine gaining hands-on experience in diverse campus units, working side-by-side with seasoned professionals who will guide and mentor you every step of the way. Through this year-long immersive journey, you will not only develop essential practical skills in higher ed administration, but also foster meaningful connections with influential leaders in the field.

Why Choose MAP?

- **Unlock a World of Opportunities:** Our program will prepare you for entry-level positions on campus in finance, HR, research and higher ed administration. You'll be in high demand with new knowledge at your fingertips.
- **Embrace Excellence:** Immerse yourself in a culture of excellence as you work alongside innovators and campus leaders. Your commitment to fearlessly forward thinking will leave a lasting impact on our prestigious institution.
- **Forge Supportive Connections:** Connect with like-minded peers in a close-knit cohort, embarking on this transformative journey together. Additionally, our esteemed mentors will offer unique support in your personal and professional growth.
- **Unleash Your Leadership Potential:** Throughout the program, you'll have the opportunity to showcase your innovative thinking, demonstrate your critical problem-solving skills, and gain the confidence to lead with distinction.
- **Get Rewarded for Your Efforts:** Beyond gaining invaluable experience, you'll receive a competitive hourly wage, recognition for your accomplishments, and exclusive access to monthly professional development events.

Intern Experience

Here's what current MAP Interns had to say about their experience...

"The MAP program has opened my eyes to how truly diverse the field of research administration is....you really don't need to have a background in finance or accounting to exceed; our mentors are so knowledgeable and able to guide their interns."

Erin, MAP Intern @ Dept. of Aerospace Engineering

"It's what you make it!"

"As an intern, I engaged in a diverse environment, collaborating with people across various specialties."

Ruka, MAP Intern @ School of Public Policy Dean's Office

"The MAP internship offers a unique perspective into a career in higher education that you didn't know existed before...and immense mentorship on how to prepare for a successful career within the workspace."

Allison, MAP Intern @ School of Public Health Dean's Office

What is Expected of Students?

The Maryland Administrator Pathways internship will be for two semesters, Fall 2024 - Spring 2025. Students will be placed in a unit within Academic Affairs and assigned a dedicated staff mentor. Students will regularly meet with their mentor and supervisor, engage with staff members in their assigned unit and have independent work to complete. The program requires:

- Commit to **15 - 20 hours** of work each week
 - Work is expected to be performed in person on-campus during standard business hours (8:30am - 5pm). Some tasks may be completed independently.
- **Interest in a career in higher education**
- Hardworking, responsible, professional, and agile

Minimum Requirements

- Open to students in ALL majors!
- Must have completed a minimum of 60 credits
- Must have a cumulative GPA of 2.75 and above
- Must be enrolled full-time each semester and remain in good academic standing

Can I get Credit?

This program may count as an internship requirement in your course of study. We will work with your academic department to determine eligibility and provide the necessary materials; credit for internship is not guaranteed.

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